

# Bylaws of the Virtual Parrot Head Club

## ARTICLE I. GENERAL:

### A. NAME:

1: The name of the organization shall be the Virtual Parrot Head Club.

## ARTICLE II: MISSION STATEMENT:

A: THE VIRTUAL PARROT HEAD CLUB being the only online Parrot Head Club chartered by Parrot Heads in Paradise, Inc. shall be open to anyone who enjoys the music of Jimmy Buffett and at the same time has the desire to give back to their community. The Virtual Parrot Head Club is primarily for those who wish to participate in a Parrot Head Club but have no local land based club near them, however any and all people who espouse the Parrot Head spirit are welcome no matter their location.

## ARTICLE III – MEMBERSHIP:

Open to anyone who has internet access of any kind and is willing to pay the dues and expresses an interest in Parrot Head philosophy as well as some interest in environmental issues and charitable causes.

**A. Qualification for Membership:** Pay the dues set by the Board of Directors.

**B. Voting Member:** Every member in good standing shall have the right to exercise one (1) vote in any club election or matter presented to the membership by the Board of Directors. To be considered a member in good standing you must be up to date with your Annual Dues.

**C. Expulsion of Members:** Organization members are expelled if dues are not paid within sixty (60) days of date due. Also, members may be expelled at discretion of the Board of Directors on a majority vote for conduct unbecoming of any member, which affects the Parrot Head Club.

**D. DUES:** The Board of Directors sets dues. All dues are due on a calendar year basis and are payable upon notice. If a Membership payment is not received within thirty (30) days of the billing date that membership will be considered inactive. If membership payment is not received within sixty (60) days of the billing date that membership will be taken off the Club membership list.

E. Members in good standing shall have all rights, privileges and duties including but not limited to voting, access to all VPHC forums and mailing lists. The right to earn Island Time points and the privilege to attend the Meeting of the Minds the annual convention sponsored by Parrot Heads In Paradise, Inc. No one can be consider a member of the Virtual Parrot Head Club or a member in good standing until after the dues have been paid in full and received by the Treasurer.

## **ARTICLE IV: BOARD OF DIRECTORS**

A: There shall be a Board of Directors consisting of President, Treasurer, Director of Charity/Giving Back, Webmaster, Member-At Large and Five Special Directors Emeritus. The Five Directors Emeritus will be appointed positions; these Directors shall be seated until such a time they retire or that they no longer remain active. These Directors shall be drawn from both the charter members of the Virtual Parrot head Club and thereafter the most long-standing members. With the exception of Treasurer and Webmaster, which, by the fact that both positions need special abilities and knowledge both shall always remain an appointed position, the other three positions shall be filled at yearly elections.

**B:** In addition there shall be Committee Chairs and Ad Hoc advisors appointed by the Board of Directors as needed.

### **C: Duties Of Board of Directors**

**1:** President; the President shall be the chief officer of the VPHC. Duties shall include but not be limited to; chairperson of all board meetings, official liaison/club contact with Parrot Heads In Paradise and generally overseeing the day-to-day operations of the VPHC, delegating duties and authority as needed. The president shall annually address the general membership by either a posting on the VPHC forum or the VPHC mailing list a State of the Club, where we've been, where we're going, what we plan to do address. The president shall have one vote on all matters presented to the Board of Directors.

**2.** Treasurer; the Treasurer shall maintain the club checking account as well as the membership database. The Treasurer submits quarterly financial reports to the membership at large. The Treasurer will act as chairperson of board meetings in absence of the President. The Treasurer should also have final oversight of all purchase and sale issues for the club to insure that all such transactions make money for the club and therefore, the charities we support. The Treasurer shall have one vote on all matters presented to the Board of Directors.

**3.** Director of Charities/Giving Back; The Director of Charities will oversee all charitable and environmental concerns of the VPHC, this includes but is not limited to handling any auctions or raffles. The Director of Charities will also maintain the Island Time database. The Director of Charities shall be the final arbitrator of Island Time Points. The Director of Charities shall have one vote on all matters presented to the Board of Directors.

**4. Webmaster:** The Webmaster shall be in total control of the website. Maintaining all aspects of the website. Because this position requires considerable skill this shall be an appointed position. The Webmaster shall have one vote on all matters presented to the Board of Directors.

**5. Member-At-Large;** The Member at large shall perform such duties as needed. The member-At-Large shall have one vote on all matters presented to the Board of Directors.

## **ARTICLE V: ELECTION OF OFFICERS**

**A:** Terms for the elected members of the Board of Directors shall be one year.

**B:** Elections for Board of Directors will be done by voting on the website. The Webmaster will act as the elections officer in this matter by receiving nomination forms and posting a ballot to the website.

**C:** Any member in good standing of the Virtual Parrot Head Club who desires to commit the time needed to hold office is eligible to run for office.

**D:** the Webmaster must receive Nominations for office no later than November 10 of the calendar year. All nominations must be accompanied by a position statement and resume to be considered valid.

**E:** The Webmaster will post the position statements and resumes of all candidates no later than November 15 of the calendar year. At this time the Webmaster shall also post the ballot for each position.

**F:** Notification of ballot. All members of the Virtual Parrot Head Club who have not opted out of the VPHC Announcement list will be notified via this list when the ballot is up.

**G:** Voting shall be completed no later than November 30 of the Calendar year with the results being announced no later than December 5 of the calendar year.

**H:** The results will be posted on the VPHC website and also sent out via the VPHC Announcement list.

**I:** Newly elected officers shall assume their position January 1 of the next calendar year.

**J:** At the beginning of the Calendar year the Board of Directors shall appoint a Treasurer and Webmaster to the position for the year. The Treasurer and Webmaster may be removed at anytime for just cause by a majority vote of the remaining Board of Directors.

## **ARTICLE VI: REMOVAL OF OFFICERS**

**A:** Any member of the Board of Directors may be removed from office for "just cause" including, but not limited to malfeasance, nonfeasance, misfeasance, gross negligence in office, omissions or actions determined by the Board of Directors to be a detriment to the Virtual Parrot Head Club. A written motion for removal will be brought before the entire Board by any member of the Board of Directors, who shall distribute the motion to the remaining board members for consideration. This motion will be voted upon within seven (7) working days of receipt by the board members, unless written dispute or clarification is requested by any board member. Such request shall be filed within seven (7) working days with the remaining board members, who are required to respond in the same time frame. This correspondence shall continue until the matter is resolved and voted upon. A majority vote of the remaining Board of Directors will be needed to remove a member.

## **ARTICLE VII: MEETINGS**

**A:** The Board of Directors shall hold online meetings as needed.

**B:** General Membership meetings will be held online as needed. These meetings will follow Robert's Rules Of Order and anyone not following these rules will be ejected from the chat room.

**C:** If possible there will be a General meeting of all members who attend the annual convention.

## **Article VIII: MISC.:**

**A:** Club Tickets/Island Time Points: In that the Virtual Parrot Head Club receives four tickets to each concert in the continental United States these will be awarded to club members as outlined in the Island Time Points Guidelines.

**B:** Code of Conduct: All members shall be held to a code of conduct. In that they will be responsible for their own behavior and will not at anytime when they represent the Virtual Parrot Head Club do anything that will reflect in appropriately on the club.

**C:** Amendments: These bylaws may be amended by the Board of Director with each amend being voted on by the general membership. Such a vote will occur online.

**D:** These bylaws and all policies and guidelines will be posted on the Virtual Parrot Head Club Web Site so that any member can review them at anytime.

Approved by the voting Membership and ratified by the Board Of Directors on Oct. 12, 2003

Article III Section B amended 4/1/04.